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| **Week/ or lessons**  **Dates** | **Focus** | **Time in class** | **Points to cover with students** | **Remarks/assessment guide** |
| 1 | Six steps to Research | 1 lesson | Explain each of the six steps and how to manage each one | Show the poster and go through each step |
| 2 | Writing a Bibliography | 1 Lesson | Explain how to set out a bibliography | Take students to library and have them practice on 5 different types of books |
| 3 | Using the internet for research | 1 lesson | Explain about Urls, Search Engines, Boolean Searching | Explain that everything you see on the internet is not true. |
|  | Prepare Assignment | Preparation time |  |  |
|  | Discuss with librarian | 30 mins | Let Librarian know about the topic for research so resources can be put aside. Book time for class in library each week. |  |
| 4 | Give out project | 1 Lesson-Library | Students must choose topic and brainstorm ideas. | I will check these two steps at the end of the lesson |
| 5-6 | Students use the resources and record information | 2 lessons-Library | Make sure bibliography help sheets are in library and blank resources sheets. | Check recording of material is in student’s own words and reference details are completed. |
| 7-8 | Presenting | 1-2 lessons-Classroom | Need to make sure the students have resources they need   * Poster paper * Coloured paper * Scissors * Felt tip pens * Rulers * Pencils * Glue sticks |  |
| 9 | Evaluating and finishing | 1 lesson | You could pair the students up to peer evaluate each other’s assignments before handing in. |  |
|  | Assessment |  | Refer to assessment grid |  |